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Birth -
Classified List of Vo-
cations for Trained
Women - 1917

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GIFT OF THE
GRADUATE SCHOOL
OF EDUCATION

CLASSIFIED LIST
OF
VOCATIONS FOR TRAINED
WOMEN



MARCH 1917



Classified List of Vocations for Trained Women

Arranged by
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Compiler of Vocational Information of the
Intercollegiate Bureau of Occupations
130 East 22d Street
New York

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EXPLANATORY NOTE

The following classification of vocations for trained women has been printed for three reasons:

(1) It is hoped that it may serve as a suggestive list to those women who have not yet chosen their permanent work.

(2) It shows in outline form the vocations concerning which we are endeavoring to secure the facts.

(3) It will serve as a basis for discussion of the whole problem of employment for educated women.

The classification makes no claim to completeness in its present form. With the help of those women who will be generous enough to supply information which we lack and through extensive inquiry in the field we hope to make it more complete. The study is already well under way.

The list is in no sense theoretical. Only those types of work and positions have been included in which, to our knowledge, women are actually engaged as paid workers at the present time.

The classification of positions in the federal, state and municipal service has been omitted from this list. It will be printed separately at a later date. The profession of teaching has also been omitted for the reason that it long ago outgrew the need of classification.

It is our aim to assemble for immediate practical use and ultimate publication information concerning:

(1) Training for the various occupations including the names of institutions where such training may be taken, the cost of tuition, length and content of courses and data regarding fellowships and scholarships which these institutions offer.

(2) Standards in those vocations and professions which are standardized and the differing requirements in those which have not yet reached the stage of complete standardization.

(3) The nature of the work required in the various positions listed and its value as preparation for other types and fields.

(4) The range of salaries in all fields of employment included in the study.

(5) The professional experiences of women who have been successful, which may serve later as a basis for a Who's Who of Women at Work.

The Intercollegiate Bureau of Occupations invites co-operation on the part of all working women in this effort to secure authoritative vocational data.

AGRICULTURE

Agricultural Extension

Investigators
Lecturers
Organizers
Research workers

Agonomy

Analysts

Farming

Bee raising
Cattle breeding, cattle raising
Dairy farming
Fur-bearing animal raising
Game raising
General farming
Goat breeding, goat raising
Hog raising
Horse breeding, horse raising
Pet raising
Poultry farming
Squab raising

(All or most of the following to be
listed under each heading):

Assistants
Consultants
Farmers
Farm managers and foremen
Lecturers
Owners

Apiculture

Curators (see Museum, Natural History)
Entomologists (see also Scientific Work)
Furriers

Horticulture

Botanic garden work

Artists (see Art, Applied)
Clerks
Curators
Laboratory assistants

Floriculture

Garden lecturing

Lecturers

Greenhouse work

(Same as under Bee raising,
Hybridists)

Nursery work

(Same as under Greenhouse wo

Out door flower growing

(Same as under Bee raising)

School gardening

Directors

Visiting gardening

Visiting gardeners

Fruit farming

(All or most of the following
listed under each heading):

Herb farming

Assistants

Mushroom farming

Consultants

Farmers

Nut growing

Farm managers and foremen

Lecturers

Owners

Truck gardening and farming

Vine growing

Landscape Architecture (see Business)

ART

Applied Arts

Architectural drawing

(See Architecture)

Commercial art

Commercial artists (advertising)

Show card decorators

Sign painters

Window decorators

Crafts

Makers of ceramics

Makers of jewelry, enamel and metal work

Makers of leather goods and wood work

Textile weavers and embroiderers

Wrought iron workers

Designing

China, tinware and furniture decorators

Designers of

Book covers and plates

Costumes

Furniture

Lamp shades

Novelties and cards

Rugs, carpets and linoleums

Scenery

Stencils and block prints

Tapestries and textiles

Wall papers

Designers in various crafts

Engraving

Engravers

Floral decoration

Artists

Illustrating

Book and magazine illustrators

Cartoonists

Applied Arts (Continued)

Interior decoration	(See Business)
Landscape architecture	(See Business)
Mechanical drawing	Draughtsmen
Photography	Photographers
Scientific drawing	Delineators

Fine Arts

Engraving	Engravers
Etching	Etchers
Painting	Genre painters
	Landscape painters
	Miniature painters
	Mural painters
	Portrait painters
	Stained glass painters
	Still life painters
Sculpture	Architectural sculptors
	Other sculptors

BUSINESS

Accounting (see also Professions)

Accountants
Auditors
Bookkeepers
Cost accountants (see also Manufacturing and Mercantile)

Advertising

Advertising artists (see also Art, Applied)
Advertising Managers (see also Literary Work)
Clerks
Copywriters
Proofreaders
Research workers
Secretaries
Solicitors
Statisticians

Banking and Bonding

Bookkeepers
Cashiers
Clerks
Department managers
Filing clerks
Filing experts
Librarians (see also Library Work)
Presidents
Saleswomen
Solicitors of
St
Transa

Bookshops

Bookkeepers
Managers
Owners
Saleswomen

Catering (see Household Economics)

Dressmaking

Designers (see also Art, Applied)
Owners of establishments

Employment Bureaus (Commercial)

Assistants
Bookkeepers
Managers and owners
Secretaries

Flower Shops

Bookkeepers
Floral experts
Managers and owners

Food Products and Industries (see Household Economics)

Gift and Specialty Shops

Management

Apartment house

Agents

Managers

Boarding house

Proprietors

Club (see also Household
Economics)

Managers

Secretaries

Hotel (see also Household
Economics)

Assistants

Hostesses

Managers

Taxicab starters

Printing and Exporting

Bookkeepers

Managers

Secretaries

Translators

Finance

Actuarial workers

Agents

Appraisers

Clerks

Filing clerks

Managers

Nurses (see also Professions)

Physicians (see also Professions)

Publicity managers

Secretaries

Statisticians

Interior Decoration

Assistants
Bookkeepers
Designers
Managers (business)
Owners of establishments
Secretaries
Shoppers

Landscape Architecture and Gardening

Architects
Assistants
Draughtsmen

Laundry Management

Business managers
Chemists
Owners

Lighting

Lighting experts or illuminating
engineers

Manufacturing (not covered by special headings)

Bookkeepers
Clerks
Cost accountants
Educational directors
Efficiency experts
Employment managers
Executive officers
Filing clerks

Manufacturing (Continued)

Forewomen
Owners and partners
Physicians (see Professions)
Secretaries
Trained nurses (see Professions)
Translators
Welfare workers

Merchandise (not covered by special headings)

Advertising managers and copywriters
Bookkeepers
Buyers
Clerks
Cost accountants
Department managers
Educational directors
Efficiency experts
Employment managers
Executive officers
Filing clerks
Information experts
Managers
Owners
Sales clerks
Secretaries
Shopping experts and guides
Statisticians
Welfare workers

Textile Millinery

Designers
Owners of establishments
Saleswomen

Printing

Agents
Assistants
Managers
Machine operators

Public Stenography

Stenographers

Public Utilities

Clerks
Computers
Department managers
Editors
Expert demonstrators
Librarians (see also Library Work)
Publicity agents
Secretaries
Statisticians and statistical clerks
Translators
Vocational directors

Publishing and Magazine Work (see also Literary Work)

Advertising managers
Business managers
Circulation managers
Clerks
Department managers (not listed above)
Indexers
Proofreaders
Saleswomen
Secretaries

Estate

Agents

Home finders

Managers

Owners

Renting agents

Suburban development managers

DRAMATIC WORK

Dancing

Dancers

Entertainment (not covered by special headings)

Directors of children's entertainm
Story tellers

Pageantry

Costume and scenery designers
Art, Applied)
Directors
Special coaches

Public Reading and Lecturing

Entertainers and readers
Lecturers
Managers

Theatricals, Amateur

Coaches
Costumers
Play agents

Theatrical Work

Actresses
Business managers
Costume designers (see Art, Appl
Dramatic coaches
Managers and producers
Press agents, advance agents
Secretaries

EDUCATION

(Administrative)

utauquas

Lecturers
Organizers
Physical directors
Playground directors
Story tellers

eges

Bursars
Clerks
Deans
Examiners
Heads of houses
Preceptresses
Presidents
Registrars
Secretaries
Vocational counsellors (see Social
Work, Vocational Work)

icational Extension

Lecturers
Organizers

icational Organizations

Executive secretaries
Organizing secretaries

Schools

Attendance officers
Bursars
Business managers
Chaperones
Clerks
Deans
Efficiency workers
Field secretaries
House mothers
Nurses (see Professions, Nursing)
Owners and administrators
Physicians (see Professions, Medicine)
Preceptresses
Principals and directors
Psychologists
Secretaries
Superintendents of schools
Supervisors
Vocational counsellors and secretaries
(see Social Work, Vocation
Work)

Summer Camps

Councillors
Directors
Owners
Secretaries
Teachers of special subjects

HOUSEHOLD ECONOMICS

Catering

Caterers

Co-operative Buying

Buyers
Consultants

Efficiency and Organizing Work

Visiting experts

Extension Work (Educational)

Organizers
Speakers

Food Products and Industries

Manufacturers

Food Sales Management

Assistants
Managers

Household Economics, Journalism and Lecturing

Lecturers
Writers

Housekeeping in Private Families

Housekeepers

Institutional Management

Colleges	Dietitians House managers Matrons
Hospitals and sanatoria	Dietitians Housekeepers Laundry managers Superintendents
Hotels and clubs	Dietitians Hostesses (see Business) Inspectors Managers Sanitary experts Stewardesses
Philanthropic and other institutions	Dietitians Housekeepers Matrons Superintendents
Schools	Dietitians Housekeepers

Lunch, Restaurant, Tea-room and Cafeteria Manager

Clubs and hotels	Dietitians Managers
Factory and department store lunch rooms	Dietitians Managers
Independent	Assistants Owners
School and college lunch rooms	Dietitians Managers
Y. W. C. A. lunch rooms	Assistants Owners

Marketing and Transportation of Food

Assistants
Experts

Research

Bacteriologists
Food analysts
Investigators
Sanitary inspectors

Visiting Housekeeping (see also Social Work, Organized Charity)

Visiting housekeepers

LIBRARY WORK

Private Libraries

Bibliographers
Cataloguers
Curators
Librarians
Organizing librarians

Public Libraries

Assistants
Bibliographers
Book-binders
Cataloguers
Children's librarians
Classifiers
Consulting librarians
Head librarians
Heads of departments
Inspectors
Inventory takers
Reference librarians
Secretaries
Story tellers
Translators
Travelling librarians

School and College Libraries

Assistants
Cataloguers
Librarians
Reference librarians

chnical, Business and other Special Libraries

Banking

(All of the following to be listed under
each heading):

**Business (not covered by other
headings)**

**Assistants
Cataloguers**

Librarians

Engineering

Organizers

Historical

Translators

Legal

Missionary and religious

Newspaper

Scientific and medical

Sociological

State and civic

Other special libraries

LITERARY WORK

Bibliography (see under Library Work)

Literary Brokerage

Brokers

Newspaper Work

Advertising copywriters
Advertising solicitors (see Business)
Advertising managers (see Business)
Art editors
Correspondents
Critics
Department editors
Editorial assistants
Editors
Press agents (see also Dramatic Work)
Proofreaders
Reporters
Reviewers
Secretaries
Special writers

Publishing and Magazine Work

Advertising artists (see Art, Applied)
Advertising managers (see Business)
Art editors
Business managers (see Business)
Cartoonists (see Art, Applied)
Circulation managers (see Business)
Clerks
Department editors
Department managers
Editorial assistants
Editors

shing and Magazine Work (Continued)

Fashion designers (see Art, Applied)
Fashion writers
Indexers
Proofreaders
Readers and reviewers
Saleswomen (see Business)
Secretaries (see Business)

e Journalism

Advertising managers (see Business)
Advertising solicitors (see Business)
Clerks
Correspondents
Editorial assistants
Editors
Investigators
Proofreaders
Reporters
Secretaries
Translators

slation

Translators of Dutch, French, German, Italian, Polish, Portuguese, Russian, Spanish, Swedish
Translators combining the use of several languages

ing

Authors (non-fiction)
Critics
Essayists
Fiction writers
Playwrites
Poets
Scenario writers

MUSEUM WORK

Art Galleries

Directors

Art Museums

Assistants
Cataloguers
Classifiers
Curators
Docents
Editors and assistants
Lecturers
Librarians (see also Library Work)
Photographers
Translators

Historical Museums

Same as under "Art Museums"

National Museums

Same as under "Art Museums"

Natural History Museums

Same as under "Art Museums" but
without translators: also
Artists
Research workers
Taxidermists

MUSIC

Composition

Composers

Instrumental Music

Accompanists

Managers

Soloists

Theatrical Music

Agents

Conductors

Managers

Musicians

Vocal Music

Choir directors

Chorus leaders

Managers

Singers

PHYSICAL TRAINING AND RECREATION

Competitive Gymnastics

Physicians (see Professions)

Specialists

Recreational Club Work

Directors

PROFESSIONS

Accountancy (see also Business)

Expert accountants

Architecture

Architects

Clerks

Draughtsmen

Chiropractic

Chiropractitioners

Dentistry

Dentists

Engineering

Civil

Clerks

Computers

Draughtsmen

Engineers

Electrical

Same as under "Civil"

Mechanical

Same as under "Civil"

Mining

Same as under "Civil" and

Assayers

Prospectors

Interior Decoration (see Business)

Landscape Architecture (see Business)

Law

Law clerks

Law stenographers

Lawyers

Medicine

Business and industrial establishments
Institutions and hospitals

Missionary work
Private practice

Medical research workers
Medical social workers
Physicians
Psychiatrists
Psychologists
Physicians
Medical missionaries
Gynecologists
Neurologists
Obstetricians
Orthopedists
Physicians (general)
Psychiatrists
Psychologists
Other specialists

Ministry

Ministers

Psychotherapy

Practitioners

Nursing

Business and industrial establishments
Colleges and schools
Institutions and hospitals

Private nursing
Public health nursing
Training schools

Nurses
Nurses
Anaesthetists
Nurses
Superintendents
Nurses
(See Social Work)
Superintendents

Osteopathy

Osteopaths

Pharmacy

**Chemists
Pharmacists**

RELIGIOUS WORK

Christian Science Practice

**Nurses
Practitioners**

Church Work

**Deaconesses
Organizers
Pastor's assistants
Secretaries
Visitors**

Missionary Work

**Executive officers
Matrons
Medical missionaries (see Prof.)
Missionaries
Secretaries**

**Young Women's Christian Association and other Relig.
Work**

**Business managers
Clerks
Department secretaries
Executive secretaries
General secretaries
Organizing secretaries
Secretaries**

SCIENTIFIC WORK

Anthropology

Research workers

Anthropogeography

Research workers

Archaeology

Research workers

Astronomy

Computers

Research workers

Bacteriology

Analysts

Inspectors (see also Household
Economics)

Laboratory assistants

Makers of serums

Research workers

Biology

Analysts

Draughtsmen (see also Art, Applied)

Laboratory assistants

Microscopic photographers

Plant pathologists

Research workers

Seed analysts

Chemistry

Analysts
Laboratory assistants
Research workers

Entomology

Entomologists

Geodesy

Geodesists

Geography

Engravers

Geology

Geologists

Mineralogy

Metallurgists
Research workers

Paleontology

Research workers

Psychology

Analysts
Research workers

SOCIAL WORK

Child Welfare

Child labor

Clerks
Executive officers
Investigators
Secretaries

Child placing

Agents
Clerks
Department directors
Executive officers
Investigators
Secretaries

Child welfare bureaus

Executive officers
Investigators
Secretaries

Home and school visiting

Visitors

Institutional care

(See Institutions)

Prevention of blindness

(See Health)

Prevention of infant mortality

(See Health)

Civic Improvement

Bureaus of Municipal Research

Cataloguers
Investigators
Secretaries
Special agents
Statisticians

Civic leagues

Clerks
Executive secretaries
Lecturers
Secretaries

Family Relief and Rehabilitation

Organized Charity

Case workers
Clerks
Department directors
District secretaries
Executive secretaries
General secretaries
Publicity secretaries
Registrars
Statisticians
Supervisors of district work
Visiting housekeepers and dietitians

Mothers' Aid

Agents
Executive officers

Superintendencies of the poor

Assistants
Superintendents

Health, Public (see also Institutions)

Anti-tuberculosis work
Baby and child hygiene
Clinical work
Dispensary, milk station, diet
kitchen work
Eugenics
Fire prevention and safety
Food inspection
Hospital social service
Housing
Industrial hygiene and sanitation
Insurance
Prevention of blindness
Prevention of infant mortality
Social

(All or most of the following to be
listed under each heading):

Agents
Assistants
Department directors
Executive secretaries
Inspectors
Investigators
Nurses
Organizers
Physicians
Psychologists
Publicity secretaries
Secretaries
Superintendents

V

Immigration Work

Agents
Department directors
Interpreters
Secretaries

Improvement of Industrial Conditions

Consumers' League

Executive officers
Investigators
Secretaries

Co-operative savings

Collectors
Executive secretaries
Financial secretaries
Secretaries

Employment bureaus

(See Vocational Work)

Industrial hygiene and sanitation

(See Health, Public)

Industrial investigation

(See Social and Industrial Research)

Industrial welfare

Assistants
Directors
Nurses
Physicians

Legal Aid

Court workers
Interviewers
Lawyers
Secretaries

Loan associations

Secretaries

Social insurance

Secretaries

Special commissions

Directors
Investigators
Secretaries

Trade

Organizers
Secretaries

Institutions

For the Aged

Nurses (see Professions, Nu
Superintendents

For Children

Assistants
Field workers
Heads of departments
Nurses (see Professions, Nu
Recreational workers
Superintendents

For Convalescents

Nurses
Superintendents

For the Defective

Assistants
Farm managers
Field workers
Heads of departments
Nurses
Psychologists

For Delinquents

(same as for the Defective)

For the Handicapped

(same as for the Aged)

For the Indigent

(same as for the Aged)

For the Insane

(same as for the Delinquent,
Field workers)

Working girls' homes

Assistants
Secretaries
Superintendents

Organizations

For the Handicapped

Assistants
Directors
Secretaries

For others not covered by
special here

Assistants
Directors
Secretaries

on Reform

Agents
Executive secretaries
Secretaries

bation, Parole and Protection

Case workers
Executive secretaries
Investigators
Judges
Policewomen
Probation officers
Protective agents
Psychologists
Secretaries

paganda

Labor
Peace
Social hygiene
Suffrage
Temperance

(the following to be listed under each heading):
Organizers
Public speakers
Secretaries
Writers

reation and Education

Community centers

Assistants
Directors
Directors of special work
Organizing secretaries

Neighborhood houses

Assistants
Directors of departments
Headworkers and assistant headworkers
Secretaries
Special workers

Recreation and Education (Continued)

Playgrounds

**Assistants
Directors
Special instructors
Supervisors**

Public schools

**Assistants
Directors
Garden supervisors
Special instructors**

Recreation centers

(same as Community centers)

Working girls' clubs

**Organizers
Secretaries**

Social and Industrial Research

**Directors
Investigators
Organizers
Secretaries
Statisticians
Writers**

Surveys and Exhibits

**Assistants
Directors
Investigators
Publicity secretaries
Statisticians**

Vocational and Employment Work

Appointment bureaus	Assistants Clerks Directors Research secretaries
Colleges	Appointment secretaries Vocational counsellors
Department stores	Directors of salesmanship (see also Business, Mercantile) Employment secretaries
Factories	Employment managers and secretaries (see also Business, Manufacturing)
Philanthropic and Social organizations	Assistants Directors Secretaries
Schools	Investigators Psychologists Vocational counsellors and secretaries

UNCLASSIFIED FIELDS

(Not listed elsewhere)

Independent Work

Specialists

Appraisers of objects of art
Cable code experts
Conductors of foreign tours
Consulting actuaries
Freight rate experts
Hospital equipment experts
Inventory takers
Rug experts

Private Service

Companions
Secretaries





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